

## SELBY AREA SCHOOL DISTRICT 62-5

The regular monthly meeting of the Selby Area School Board was held on Monday, September 10, 2018. Chairman, Brian Begeman, called the meeting to order at 7:00 p.m. Tom Fiedler, Mike Hirsch, Matt Mortenson Pat Starks, Christine Sawinsky, and Steve Zabel were present. Also present were, Don Knecht, Business Manager, Darrel McFarland, Superintendent, Yvette Houck, High School Principal, and Sharon Wolff, *Selby Record* representative.

Motion 122-18 made by Starks, seconded by Sawinsky to approve the proposed agenda. All voted aye.

Motion 123-18 made by Zabel, seconded by Hirsch to approve the minutes of the August 13th, 2018 Board Meeting. All voted aye.

Motion 124-18 made by Hirsch, seconded by Fiedler to approve the August 2018 financial report as follows: All voted aye.

**GENERAL FUND** Balance 08-01-18 \$913,514.90; Receipts: Ad Valorem Taxes \$2,100.95; Mobile Home Taxes \$118.73; Prior Years Taxes \$211.98 Penalties \$84.90; Interest \$161.67; Gate Receipts \$213.00; Activity Tickets \$1,730.00; County Apportionment \$5,705.05; Receivables \$61,746.64; Contract/Benefits & Payables \$-84,778.71; Expenditures: \$63,301.18; EOFY Adjustment/Receivables \$5,472.56; Balance 08-31-18 **\$842,980.49.**

**CAPITAL OUTLAY FUND** Balance 08-01-18 \$1,065,915.49; Receipts: Ad Valorem Taxes \$672.17; Mobile Home Taxes \$12.14; Prior Years Taxes \$55.78; Penalties \$31.27; Interest \$188.64; Expenditures: \$42,270.27; EOFY Adjustment \$-3,925.90; Balance 08-31-18 **\$1,020,691.32.**

**SPECIAL ED. FUND** Balance 08-01-18 \$273,100.20; Receipts: Ad Valorem Taxes \$517.10; Mobile Home Taxes \$9.35; Prior Years Taxes \$18.06; Penalties \$16.09; Interest \$48.33; Contracts/Benefits & Payables \$-142.63; Expenditures \$3,500.00; EOFY Adjustments \$-964.84; Balance 08-31-18 **\$269,101.66.**

**PENSION FUND** Balance 08-01-18 \$140,900.45; Receipts/Taxes/Interest \$26.86; Expenditures \$0.00; EOFY Adjustment \$-581.82; Balance 08-31-18 **\$140,345.49.**

**LUNCH FUND** Balance 08-01-18 \$1,098.54; Receipts: Student Meals \$10,584.00; Adult Meals \$129.00; Ala Carte \$32.25; Misc \$161.00; Contracts/Benefits Payable \$-1,791.20; Expenditures: \$0.00; EOFY Adjustments/Receivables \$0.00; Balance 08-31-18 **\$10,213.59.**

**ENTERPRISE FUND** Balance 08-01-18 679.79; Expenditures: \$0.00; Balance 08-31-18 **\$679.79.**

**FIDUCIARY (TRUST AND AGENCY)** Balance 08-01-18 \$71,531.58; Receipts \$5,706.73; Expenditures \$4,094.40; Balance 08-31-18 **\$73,143.91.**

**PRIVATE PURPOSE TRUST FUND** Balance 08-01-18 \$10,609.79; Receipts \$0.00; Expenditures \$1000.00; Balance 08-31-18 **\$9,609.79.**

Motion 125-18 made by Starks, seconded by Zabel to approve the following bills. All voted aye.

### **BILLS PRESENTED TO THE SCHOOL BOARD SEPTEMBER 10, 2018**

**September Payroll:** Elementary \$32,807.23; Paraprofessionals \$578.41; Substitutes \$431.00; Junior High \$11,408.92; Substitutes \$29.00 Annuities \$14.00; High School \$22,778.49; Substitutes \$71.00 Annuities \$86.00; REAP Title IV \$581.98; REAP Title II \$990.94 Title I \$1,572.91; Paraprofessional \$399.96; Guidance \$183.33; Library \$1,443.64; Technology \$4,726.07; Administration \$11,342.68; Title I Administration \$104.17; Business Office \$6,597.43; Maintenance \$7,700.39; Transportation \$9,615.56; Extracurricular \$3,795.56.

**General Fund Total Payroll:** \$117,258.67

**Special Education Payroll:** Total \$4,023.70

**Pension Fund Payroll:** Total \$2,957.93

**Food Service Payroll:** Total \$3,007.19

SD Retirement System	\$ 6,860.88
AFLAC	(22.21)
Avera Health	14,180.95
Principal, dental/vision insurance	290.96
SDSDBF-Life Insurance	16.25
Dept. of Treasury, IRS	<u>\$ 9,159.19</u>
<b>Total Regular Payroll</b>	<b>\$157,733.51</b>

**General** - Aberdeen American News (subscription) 147.20; Amazon (supplies) 906.60; ASBSD (conf fees) 185.00; Automatic Building Controls (Annual Check Fire Alarm System) 2,247.00; Bostelmann, Jessica (reimburse for fingerprints) 10.65; Cardmember Service (travel/supplies) 316.04; Century Business Products (copier contract) 187.88; City of Selby (water/sewer) 311.68; Cole Papers (supplies) 1,743.27; Diamond Dry Cleaning (repair band uniforms) 106.00; Econo Lodge Inn (mentor lodging) 78.29; Filler's Bakery (supplies) 66.40; Hase Plumbing (repair/maint) 166.20; Heartland Waste Management (garbage removal) 298.75; Hettick, Chris (reimburse for training) 35.00; Holder, Cris (reimburse for fingerprints) 10.65; Holzer, Dawn (reimburse for fingerprints) 10.65; Hoven Repair & Body Shop (towing) 750.00; JH Larson Electrical (supplies) 319.78; JW Pepper (band music) 115.48; John Deere Financial (repair/maint) 136.72; Marin Biel Insurance (property insurance) 11,562.00; MDU (electricity/gas) 2,406.66; North Central (supplies) 504.15; North Star Energy (propane) 241.69; Pets N Stuff (supplies) 14.95; Praxair Distribution (supplies) 188.25; Really Good Stuff (supplies) 129.34; Region 5 Superintendents (region fees) 75.00; Runnings Supply (supplies) 51.06; SASD (conference registration) 160.00; Scholastic Classroom Magazines (magazines) 870.02; School Specialty (supplies) 319.37; SDHSAA (dues) 155.00; Selby Area School (DCI background checks 129.75, College on College Admission workshop 55.00, cross country fees 33.00, SDML election workshop 25.00, MPLC licensing fee 57.02, volleyball officials 263.00) 562.77; Selby Auto Sales (supplies/repair/maint) 349.40; Selby Oil (repair/maint) 15.50; Selby Record (supplies/official publication/calendars) 1,118.93; Servall Uniforms (monthly maint service) 31.86; Shorty's One Stop (fuel) 759.60; Snaza Implement (supplies/repairs/maint) 3,268.79; South Dakota State Historical Society (education kits) 490.00; Venture Communications (telephone) 312.15; VoWac Publishing (workbooks) 874.72; Walworth County Landfill (disposal) 5.80.

**Capital Outlay**- APS Sport Floors (repair/maint gym floors) 4,440.00; Dave Hahler Automotive (vehicle) 44,758.00; Pearson Education (textbooks) 2,460.72; Taylor Music (band repairs/equipment) 6,036.00; Universal Athletics (uniforms) 120.46.

**Special Education**- Oahe Special Education COOP (services) 25,167.87.

**Food Service**- CWD (food) 3,258.89; Earthgrains (food) 104.52; Kemps (food) 456.21; Selby Area School (lunch refunds) 19.60.

<b>Total</b>	General	\$ 31,826.25
	Capital Outlay	57,815.18
	Special Education	25,167.87
	Food Service	<u>3,839.22</u>
	Expenditures	<b>\$ 118,648.52</b>

Motion 126-18 made by Sawinsky, seconded by Mortenson to approve the Fiduciary (Trust & Agency) Report for August, 2018. All voted aye.

There were no conflicts of interest requests to disclose for approval.

Oahe Special Education Cooperative, Tom Fiedler representative, summarized the meeting of August 20, 2018. The official proceedings have been published in the *Selby Record*, September 6, 2018, page 6.

**Visitors:** Robin Rau, Pam Rabenberg, Deb Willert, Sharon Wolff, and Todd Obele, Peggy Gereau, Kim Biel, Linda Schanzenbach, Marnie Goehring, Naomi Eilert, Heather Beck, Andie Sandmeier, Heather Van Well, Darin Van Well, Jess Berens, Marie Nash, Miranda Zabel, Macy Mastellar, Cassie Anderson, Sara Opheim, and Ron Opheim.

Jess Berens addressed the board as a spokesperson from a group of parents with concerns. Stated there seems to be two to three hours of homework a night as an often occurrence and the kids seem to be struggling with math. They also feel that the kids are not necessarily given enough instruction in this area with the

opportunity to ask more than a couple of questions. Brian Begeman stated the board has been made aware of some of the concerns and would look into the matter. Sara Opheim had questions as to whether the Math Common Core program was a requirement to have in school because she felt most kids found it confusing. Mr. McFarland explained that the Common Core program was adopted by the State of South Dakota and it is what our kids are tested on each year.

Athletic Directors (AD) Report- Todd Obele talked about the SD Beef Council. The school received a check for \$1000.00 to promote beef during sports activities. He attended an athletic director meeting on August 22<sup>nd</sup>. The AD's of Sully and Potter county asked what the thoughts are of moving into the Lake Region Conference from the YTC. There will be an AD meeting on 26 September for further discussion. The board gave approval to move forward.

Athletic COOP meeting- The athletic COOP committee discussed proposed changes in the athletic COOP agreement. It was decided to move forward with the proposal which will be presented at the full athletic COOP Committee meeting.

Motion 127-18 made by Starks, seconded by Fiedler to approve work agreements for Cris Holder-paraprofessional, and amend Brandice Bohle-paraprofessional agreement. All voted aye.

The school board acknowledged public school exemptions for 2018-19 school year.

Motion 128-18 made by Zabel, seconded by Hirsch to approve additions to the volunteer list for 2018-19 school year. All voted aye.

Volunteers as follows: Elementary School Parent Volunteers- Britney Bonen, Naomi Perman, Courtney Stiegelmeier, Tanna Huber, Jessica Berens, Heather Van Well, Chelsea Russell, Renea Johnson, Natosha Voss, Milo Thompson, CJ Nelson, Doria Hirsch, and Mica Mortenson.

Motion 129-18 made by Sawinsky, seconded by Mortenson to approve the Selby Area Special Education Comprehensive Plan. All voted aye

Motion 130-18 made by Sawinsky, seconded by Fiedler for to approve the date and time for the 2019 graduation as May 11<sup>th</sup>, 2018 at 2:00 p.m. All voted aye.

Wheel Chair accessibility. Discussion was held about the possibility of installing a wheel chair lift system by the stairs leading from elementary up to the lunchroom area.

Motion 131-18 made by Fiedler, seconded by Starks to approve changes to be included in the final adopted budget for 2018-19 as follows. All voted aye

#### General Fund:

##### Revenue:

10-3125 Mentor Program Grant- \$6,255

10-5110 Transfer In- \$417,474

##### Expenditures:

10-1111 Elementary- \$53,8115

10-2213 Mentor Program- \$5,505

10-2319 Board of Education- \$21,074

10-8100 Transfer Out- \$10,700.00

#### Capital Outlay Fund:

##### Revenue:

21-5110 Transfer In- \$186,270

##### Expenditures:

21-2540 Maintenance- \$119,600

21-6900 Combined Activities- \$5,000

#### Special Education Fund:

##### Revenue:

22-5110 Transfer In- \$47,255

##### Expenditures:

22-1222 Severe Disability- \$110,067

In the General Fund we received a Mentor Program Grant, increased Elementary by \$750 from this grant money, added a line item for the Mentor Program Expenditures of \$5,505, increased Board of Education by \$1000 for salaries, and added \$500 for Transfer Out to the Enterprise Fund. In the Capital Outlay Fund, we decreased Combined Activities by \$3000 and added it to Maintenance for the security system and also added \$36,000 to Maintenance for a wheel chair lift system. In the Special Education Fund, we increased Severe Disability by \$47,255 for special needs paraprofessional salaries which will be funded from Special Education Fund Reserves.

Motion 132-18 made by Zabel, seconded by Sawinsky to approve the proposed 2018-19 school budget. All voted aye.

Motion 133-18 made by Hirsch, seconded by Mortenson to approve the levy/dollar request for 2018-19 school budget as follows. All voted aye.

General Fund- Maximum

Opt Out- \$390,000

Capital Outlay- \$325,000

Special Education- \$321,499

Motion 134-18 made by Fiedler, seconded by Starks to declare five chest freezers 2016 Whirlpool Model # - WZC31220W00, serial number U63205452, 2002 Frigidaire Model # - FFC25C4AW0 Serial # - WB20930194, 2000 Frigidaire Model # - MFC25M4GW1 Serial # - WB03409790, 1999 Maytag Model # - CFC2236ARW Serial # - 91728221KF, 1999 Frigidaire Model # MFC25M4GW1 Serial # - WB92817897, 2 - 27" TV's Model - 27L - S100 Year - 1999 Brand - Sharp Serial # - 631927, Model 27L-S100 Year - 1999 Serial # - 672321 Brand - Sharp surplus. All voted aye.

Motion 135-18 made by Sawinsky, seconded by Zabel to approve new T&A accounts for the Class of 2024 and for the Beef Fund. All voted aye.

**Administrators Report:** Superintendent McFarland briefed the following: On October 23<sup>rd</sup> the Associated School Board Regional Meeting will be in Timber Lake from 6:00 p.m. to 8:30 p.m. There is an ASBSD School Law Seminar on September 18<sup>th</sup> and 19<sup>th</sup> in Rapid City. Currently in the progress of installing the camera security and door lock system. Last week an Ag Safety Day was held at the school and was a success. The engine on Bus #2 blew up and we are working on getting some options and information put together.

Begeman adjourned the meeting at 8:05 p.m.

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Donald Knecht, Business Manager

The above minutes approved at the next regular school board meeting to be held on Monday, **October 8, 2018 at 7:00 p.m.**

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Presiding Officer  
Brian Begeman, President  
Selby Area School District No. 62-5

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Business Manager

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