

SELBY AREA SCHOOL DISTRICT 62-5

The regular monthly meeting of the Selby Area School Board was held on Monday, November 12, 2018. Chairman, Brian Begeman, called the meeting to order at 7:01 p.m. Tom Fiedler, Mike Hirsch, Matt Mortenson, Pat Starks, Christine Sawinsky and Steve Zabel were present. Also present were, Don Knecht, Business Manager; Darrel McFarland, Superintendent; Yvette Houck, High School Principal; and Sharon Wolff, *Selby Record* representative.

Motion 146-18 made by Starks, seconded by Sawinsky to approve the agenda. All voted aye.

Motion 147-18 made by Hirsch, seconded by Zabel to approve the minutes of the October 8, 2018 Regular Board Meeting. All voted aye.

Motion 148-18 made by Fiedler, seconded by Starks to approve the October 2018 financial reports as follows: All voted aye.

GENERAL FUND Balance 10-01-18 \$687622.77; Receipts: Ad Valorem Taxes \$12,669.25; Mobile Home Taxes \$110.21; Tax Deed Revenue \$1,790.38; Interest \$718.56; Gate Receipts \$1,920.00; Activity Tickets \$60.00; Miscellaneous \$516.60; County Apportionment \$4,385.08; Mentor Grant \$433.05; Contract/Benefits & Payables \$573.86; Expenditures: \$175,136.65; Balance 10-31-18 **\$535,663.11.**

CAPITAL OUTLAY FUND Balance 10-01-18 \$967,116.46; Receipts: Ad Valorem Taxes \$5,290.75; Mobile Home Taxes \$17.80; Interest \$711.30; Expenditures: \$101,547.99; Balance 10-31-18 **\$871,588.32.**

SPECIAL ED. FUND Balance 10-01-18 \$242,684.55; Receipts: Ad Valorem Taxes \$4,069.67; Mobile Home Taxes \$13.70; Interest \$178.49; Contract/Benefits & Payables \$43.86; Expenditures \$211,531.80; Balance 10-31-18 **\$211,531.80.**

PENSION FUND Balance 10-01-18 \$137,207.57; Receipts/Taxes/Interest \$100.92; Expenditures \$3,184.21; Balance 10-31-18 **\$134,124.28.**

LUNCH FUND Balance 10-01-18 \$9,728.25; Receipts: Student Meals \$9,295.20; Adult Meals \$219.50; Ala Carte \$177.25; Misc \$150.00; Contracts/Benefits Payable \$491.03; Expenditures: \$15,508.79; Balance 10-31-18 **\$10,504.36.**

ENTERPRISE FUND Balance 10-01-18 679.79; Receipts: \$000; Expenditures: \$0.00; Balance 10-31-18 **679.79.**

FIDUCIARY (TRUST AND AGENCY) Balance 10-01-18 \$80,767.65; Receipts \$22,761.03; Expenditures \$22,469.18; Balance 10-31-18 **\$81,059.50.**

PRIVATE PURPOSE TRUST FUND Balance 10-01-18 \$9,609.79; \$0.00; Receipts \$0.00; Expenditures \$0.00; Balance 10-31-18 **\$9,609.79.**

Motion 149-18 made by Zabel, seconded by Hirsch to approve the following bills. All voted aye.

BILLS PRESENTED TO THE SCHOOL BOARD NOVEMBER 12, 2018

November Payroll: Elementary \$32,057.23; Paraprofessionals \$1,196.55; Substitutes \$1,515.74; Junior High \$10,493.92; Substitutes \$418.40; Annuities \$14.00; High School \$21,443.49; Substitutes \$961.60; Annuities \$86.00; REAP Title IV \$581.98; REAP Title II \$990.94; Substitute \$50.00; Title I \$1,572.91; Paraprofessional \$986.66; Guidance \$183.33; Mentor \$187.36; Library \$2,219.90; Substitutes \$84.00; Administration \$11,342.68; Title I Administration \$104.17; Business Office \$6,585.88; Maintenance \$7,127.79; Transportation \$11,307.63; Extracurricular \$3,755.56.

General Fund Total Payroll: \$115,267.72

Special Education Payroll: \$9,732.32

Pension Payroll: \$2,957.93

Food Service Payroll: \$8,267.58

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| SD Retirement System | \$ 6,990.22 |
| Avera Health | 18,749.26 |
| Principal, Dental Insurance | 473.68 |
| Payable (SAEA/AFLAC) | -22.21 |
| SDSDBF-Life Insurance | 16.25 |
| Dept. of Treasury, IRS | <u>\$ 9,820.21</u> |
| Total Regular Payroll | \$172,252.96 |

General Fund- Amazon (supplies) 592.76; Artz, Jessica (event worker) 100.00; Bankwest (supplies) 59.69; Baumann, Justin (event worker) 50.00; Butler (repair/maint) 1,137.40; Cam Wal (supplies) 12.00; Cardmember Service (supplies/travel) 264.42; Century Business Products (supplies/copier contract) 1,672.49; City of Selby (water/sewer) 276.90; Cole Papers (supplies) 845.37; Connecting Point (tech support) 652.50; Dupper, Adrienne (event worker) 40.00; Heartland Waste Management (garbage removal) 338.745; Interstate Power Systems (supplies) 70.00; JH Larson Electrical (supplies) 112.19; JW Pepper (music) 259.99; John Deere Financial (supplies) 196.44; Jostens (yearbook installment) 1,454.00; Ken's Western Lumber (supplies) 30.75; Larson, Nick (event worker) 20.00; Marin Biel Insurance (property and auto insurance) 12,574.60; Miklos, Thomas (reimburse for fuel) 50.00; Mobridge Hardware (supplies) 155.07; Mobridge Manufacturing (supplies) 190.50; Mobridge Regional Hospital (bus physicals) 346.00; MDU (gas/electric) 4,254.44; Opheim, Dixie (reimburse for supplies) 45.52; Pfitzer Pest Control (services) 60.00; Quill (supplies) 204.12; Randall, Clayton (event worker) 30.00; Runnings Supply (supplies) 59.99; Sawinsky, Bev (event worker) 20.00; Schmidt, Wayne (event worker) 20.00; School Specialty (supplies) 114.87; Selby Area School (volley ball officials 810.84; football officials 698.92; volleyball tournaments 30.00; football jamborees 100.00; vehicle licensing 21.20; meals for all state chorus 324.00; Warner School business meeting 15.00; Highmore-Harold region cross country fee 48.42; postage 457.41) 2,605.79; Selby Auto (supplies) 219.80; Selby Oil (repair/maint) 616.00; Selby Record (advertising/official publication) 89.35; Servall Uniform (monthly maintenance service) 64.04; Shorty's One Stop (fuel/supplies) 1,578.47; Snaza Implement (repairs/maint) 1,090.34; Stoick's (food) 63.58; Tisdall, Renae (event worker) 90.00; Titan Machinery (supplies) 126.87; Venture Communications (telephone) 324.15; Walworth County Sheriff's Office (fingerprints) 30.00; Yellowstone Trail Conference (dues) 300.00.

Capital Outlay Fund: CommTech (camera system) 44,296.50; CWD (shelving for cooler) 1,020.64; First National Trust and Investment Management Services (principal/interest) 195,701.25; Perma Bound Books (library books) 814.54; Taylor Music (instrument repairs) 1,130.00.

Special Education Fund: Oahe Special Education Coop (services) 31,546.34.

Food Service Fund: CWD (food) 5,117.58; Earthgrains (food) 426.93; Kemps LLC (food) 958.30; South Dakota Department of Education (food processing fee) 535.54; Stoick's (food) 25.55.

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| Total | General | 33,509.15 |
| | Capital Outlay | 242,962.93 |
| | Special Education | 31,545.34 |
| | Food Service | <u>7,063.90</u> |
| | Expenditures | \$ 315,081.32 |

Motion 150-18 made by Sawinsky seconded by Mortenson to approve the Fiduciary (Trust & Agency) Report for October 2018. All voted aye.

There were no conflicts of interest requests to disclose for approval.

Oahe Special Education Cooperative, Tom Fiedler representative, summarized the meeting of October 15, 2018. The official proceedings have been published in the *Selby Record*, October 25, 2018, page 10.

Visitors: Marnie Goehring, Randy Leavitt, Todd Obele, Julia Hesselberg, Jared Bauman, Dixie Opheim, Chris Hettick, Connor Fiedler, Naomi Eilert, Logan Van Well, Madison Evje, Robin Rau, Pam Rabenberg, and Sharon Wolff.

FFA Presentation- Dixie Opheim took a group of students to the national FFA Convention in Indianapolis. Several students were present and gave the board an overview of different aspects of the convention.

Motion 151-18 made by Sawinsky, seconded by Zabel to approve the request to give the flexibility to add an additional school day onto the Senior Trip. All voted aye.

Motion 152-18 made by Starks, seconded by Fiedler to declare the 2006 Blue Bird School Bus surplus (VIN-1BAKKCKKH86F237372). All voted aye.

The school board acknowledged public school exemptions request #11-18 and #12-18.

Budget and Finance Committee- Chairman Zabel briefed the board on the finance committee meeting which reviewed the 2017-18 expenditures and revenues and covered the FY 19 budget forecasts.

Athletic Coop Committee- Chairman Begeman briefed the board on the results of the meeting. Discussed possible changes regarding the Coop structure. The committee will have another meeting before the next school board meeting in December.

Motion 153-18 made by Starks, seconded by Sawinsky to approve the request to approve a volunteer boys basketball coach (Josh Saylor). All voted aye.

Motion 154-18 made by Fiedler, seconded by Zabel to approve JH Boys Basketball Coaches contract (Todd Obele). All voted aye.

Motion 155-18 made by Hirsch, seconded by Mortenson to approve the assistant Track coach contract (Jeff Jochim). All voted aye.

Motion 156-18 made by Zabel, seconded by Fiedler to approve use of the gym key card system and the checkout procedure/form. All voted aye.

School Board reviewed the current Delegate Assembly standing positions and resolutions.

Motion 157-18 made by Sawinsky, seconded by Mortenson to extend Karen Miklos's school health insurance benefit through the end of the current school year. All voted aye.

Motion 158-18 made by Fiedler, seconded by Sawinsky to appoint Matt Mortenson as the ASBSD LAN (Legislative Action Network) Board Representative for the upcoming legislative session. All voted aye.

Administrators Report: Parent/Teacher Conference Report- Mr. McFarland gave the stats for the attendance rate. The elementary was 90 percent and the Junior High/High School attendance rate is 66 percent. S&P Global conducted a credit review of the school and an A+ rating was given. The gym is now open at 6:30 a.m. for walkers. The Delegate Assembly will meet on November 16th in Fort Pierre.

Curriculum and Policy Committee meeting scheduled for December 10, 2018 at 6 p.m.

Motion 159-18 made by Starks, seconded by Zabel to enter into executive session at 8:08 p.m. for personnel issues pursuant to SDCL 1-25-2 (1). All voted aye.

Begeman declared the Board out of executive session at 9:20 p.m.

Begeman adjourned the meeting at 9:20 p.m.

Donald Knecht, Business Manager

The above minutes approved at the next regular school board meeting to be held on Monday, **December 10, 2018 at 7:00 p.m.**

Presiding Officer
Brian Begeman, President
Selby Area School District No. 62-5

Business Manager

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