

SELBY AREA SCHOOL DISTRICT 62-5

The regular monthly meeting of the Selby Area School Board was held on Monday, Jun 11, 2018. Chairman, Brian Begeman, called the meeting to order at 7:02 p.m. Tom Fiedler, Mike Hirsch, Christine Sawinsky, Pat Starks, and Steve Zabel were present. Also present were, Donald Knecht, Business Manager; Darrel McFarland, Superintendent, Yvette Houck HS Principal, and Sharon Wolff, *Selby Record* representative.

Motion 70-18 made by Hirsch, seconded by Sawinsky to approve the amended agenda. All voted aye.

Motion 71-18 made by Starks, seconded by Zabel to appoint Matt Mortenson to fill the board position made vacant by the resignation of Brent Reilley. All voted aye.

Motion 72-18 made by Fiedler, seconded by Sawinsky to approve the minutes of the May 14, 2018 Regular Board Meeting. All voted aye.

Motion 73-18 made by Hirsch, seconded by Starks to approve the May, 2018 financial reports as follows: All voted aye.

GENERAL FUND Balance 05-01-18 \$706,673.79; Receipts: Ad Valorem Taxes \$473,110.06; Mobile Home Taxes \$11,271.92; Prior Years' Taxes \$759.46; Penalties \$86.75; Interest \$111.48; Gate Receipts \$80.00; Medicaid Indirect Admin Services 859.99; Misc. \$54.00; County Apportionment \$5,820.04; State Aid \$3,919.00; Contract/Benefits & Payables \$785.25; Expenditures \$192,910.22; Balance 05-31-18 \$1,010,621.52.

CAPITAL OUTLAY FUND Balance 05-01-18 \$916,777.08; Receipts: Ad Valorem Taxes \$171,447.23; Mobile Home Taxes \$1,704.08; Prior Years' Taxes \$187.38; Penalties \$20.13; Interest \$144.63; Misc \$20.00; Expenditures: \$8,006.44; Balance 05-31-18 \$1,082,294.09.

SPECIAL ED. FUND Balance 05-01-18 \$143,063.65; Receipts: Ad Valorem Taxes \$131,885.15; Mobile Home Taxes \$1,311.20; Prior Years' Taxes \$128.42; Penalties \$15.03; Interest \$22.57; Medicaid Indirect Admin Services 136.00; Contract/Benefits & Payables \$28.57; Expenditures \$35,285.66; Balance 05-31-18 \$241,304.93.

PENSION FUND Balance 05-01-18 \$140,724.19; Receipts; Prior Years Taxes \$10.74; Penalties \$1.88; Interest \$22.20; Expenditures \$0.00; Balance 05-31-18 \$140,759.01.

LUNCH FUND Balance 05-01-18 \$10,283.84; Receipts: Student Meals \$5,253.50; Adult Meals \$3,207.00; Ala Carte \$75.85; Other Sales \$26.96; Federal Reimbursement \$3,635.53; Contracts/Benefits Payable \$16.00; Expenditures: \$11,900.99; Balance 05-31-18 \$10,597.69.

ENTERPRISE FUND Balance 5-01-18 \$3,380.20; Receipts: \$200.00; Expenditures: \$0.00; Balance 5-31-18 \$3,580.20.

FIDUCIARY (TRUST AND AGENCY) Balance 05-01-18 \$74,503.46; Receipts \$19,626.33; Expenditures \$15,734.84; Balance 05-31-18 \$78,394.95.

PRIVATE PURPOSE TRUST FUND Balance 5-01-18 \$9,609.79; Receipts \$00.00; Expenditures \$0.00; Balance 5-31-18 \$9,609.79.

Motion 74-18 made by Zabel, seconded by Fiedler to approve the following bills. All voted aye.

BILLS PRESENTED TO THE SCHOOL BOARD JUN 11, 2018

May Payroll: Elementary \$25,452.29; Paraprofessionals \$960.03; Substitutes \$2,251.96; Unused Personal/Sick Days \$360.00; Junior High \$10,900.32; Substitutes \$596.10; ; Unused Personal/Sick Days \$248.45; Annuities \$14.00; High School \$20,254.06; Substitutes \$1,405.50; ; Unused Personal/Sick Days \$956.55; Annuities \$86.00; REAP Title IV \$625.00; REAP Title II \$812.50; Title I \$1,562.50; Guidance \$179.17; Library \$2,117.56; Library Substitutes \$120.75; Board of Education \$2,214.00; Administration \$11,163.20; Title 1 Admin Services \$83.33; Business Office \$6,467.17; Maintenance \$7,165.20; Transportation \$9,522.45; Extracurricular \$3,295.94.

General Fund Total Payroll: \$108,499.60

Special Education Payroll: Total \$4,129.99

Food Service Payroll: Total \$5,046.07

SD Retirement System	\$	5,991.16
Avera Health	\$	18,918.26
Principal, Dental/Vision Insurance	\$	677.66

Benefits Payable (SAEA/AFLAC)	\$ 175.82
SDSDBF-Life Insurance	\$ 47.35
Dept. of Treasury, IRS	<u>\$ 8,551.18</u>
 Total Regular Payroll	 \$ 152,037.09

General - Aberdeen American News (supplies) 45.00; Amazon (supplies) 168.95; Baumann, Justin (coaching) 1,110.00; Black Hills Econolodge (state track lodging) 1,206.00; CamWal (supplies) 23.33; Cardmember Service (supplies/travel) 1,293.55; Century Business Products (copier contract) 516.01; City of Selby (water/sewer) 224.83; Cole Papers (supplies) 1,286.86; CWD (food) 9.15; Dakota Supply Group (supplies) 140.00; Fillers Bakery (supplies) 66.00; Glantzow, Samuel (driving) 672.16; Grainger (repair/maint) 195.00; Houghton Mifflin Harcourt Publishing (title supplies) 1,656.27; Independent Audit Services (audit services FY 17) 5,200.00; JW Pepper (music) 15.00; Ken's Western Lumber (supplies) 311.51; Knecht Robert (repair/maint) 70.00; Marin Biel Insurance (liability insurance) 2,874.90; McGraw Hill School Education (books) 501.97; Mobridge Regional Hospital (bus physical) 200.00; MDU (gas/electric) 3,650.92; Mr. Bob's Drive Inn (elementary awards/staff appreciation) 203.75; Pfizer Pest Control (repair/maint) 150.00; Prorate Servies (Drug test) 35.00; Quill (supplies) 47.97; Runnings Supply (supplies) 161.33; Selby Area School (elementary band contest (fees) 155.00; Howard wood track meet (meals) 108.00; track meets (fees/meals) 1,040.73; golf meets (fees/meals) 1,111.90;) 2,415.63; Selby Auto Sales (supplies/repair/maint) 147.28; Selby Record (official publication) 78.52; Servall Uniform (monthly maintenance service) 63.18; Shorty's One Stop (fuel/supplies) 824.16; Stoick's (food) 326.55; Venture Communications (telephone) 326.55.

Capital Outlay- First National Trust & Investment (interest) 30,701.25; Harris School Solutions (software) 601.86; PermaBound Books (library books) 580.88.

Special Education- Children's Care Hospital & School (psychological eval) 899.80; Oahe Special Education Coop (special education services) 29,789.75.

Food Service- Amazon (supplies) 15.97; CWD (food) 2,004.98; Earthgrains (food) 144.63; Kemp's (food) 373.19; Selby Area School (lunch refunds) 219.00; SD Dept of Education (processing) 117.15; Stoick's (food) 20.57.

Enterprise Fund- VanderVorst, Kenneth (Drivers Ed instruction) 1,000.00.

Total	General	25,970.72
	Capital Outlay	31,883.99
	Special Education	30,689.55
	Food Service	2,895.49
	Enterprise	<u>1,000.00</u>
	Expenditures	\$ 92,439.75

Motion 75-18 made by Starks, seconded by Sawinsky to approve the Fiduciary (Trust & Agency) Report for May, 2018. All voted aye.

There were no conflicts of interest requests to disclose for approval.

Motion 76-18 made by Hirsch, seconded by Zabel to approve the Supplemental Budget Resolution. All Vote aye.

SUPPLEMENTAL BUDGET RESOLUTION TO 2017-2018 BUDGET

Let it be resolved, that the School Board of Selby Area School District, after duly considering the proposed supplemental budget, hereby approves and adopts to amend the Capital Outlay Fund by \$5000.00, the Special Education Fund by \$6,176.00, for the following Functions which will be financed by cash reserves on hand. The General Fund will supplement the REAP budget with \$374.00 and the Title I Professional Development budget with \$3,000.00.

FY18 Budget Entry	FY18 GL Entry Debit	FY18 GL Entry Credit
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Budget Entry

10-1141	REAP	374.00
10-2214	Title I Professional Development	3,000.00
10-7000	Contingency	(3,374.00)
21-1273	Other Equipment	5,000.00
22-2149	Psychological Services	6,176.00

To amend/supplement the 2017-2018 General Fund Budget by increasing the following Expenditure Functions:

10-1141 REAP	\$374.00
10-2214 Title I Prof Dev	\$3,000.00

by transferring \$3,374.00 from the General Fund Contingency Budget account.

To amend/supplement the 2017-2018 Capital Outlay Budget by increasing the following expenditure account:

21-1273 Title I	\$5,000.00
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Supplements will be funded by the Capital Outlay cash reserves on hand.

To amend/supplement the 2017-2018 Special Education Budget by increasing the following expenditure account:

22-2149 Psychological Services	\$6,176.00
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Supplements will be funded by the Special Education cash reserves on hand.

Dated this 11th day of June, 2018

Brian Begeman, Chairman

ATTEST: Donald Knecht, Business Manager

Motion 77-18 made by Starks, seconded by Sawinsky to approve the Engagement Letter for the 2017-18 school audit. All voted aye.

Oahe Special Education Cooperative, Tom Fiedler representative, summarized the meeting of May 21, 2018. The official proceedings have been published in the *Selby Record*, May 31, 2018, page 10.

Visitors: The following visitors were recognized: Sam Glantzow and Dale Hamre.

Dale Hamre was concerned that parents were not notified before showing a birthing video in class. He did not feel it was appropriate for school.

Motion 78-18 made by Sawinsky, seconded by Fiedler to approve the date and time for the 2018-2019 Budget hearing as July 9th at 7:05 p.m. All voted aye.

Motion 79-18 made by Starks, seconded by Fiedler to vote as follows on SDHSAA ballot issues: Craig Boyens for Division II Representative, and Craig Cassens for Division IV Principal. All voted Aye

Motion 80-18 made by Starks, seconded by Zabel to approve membership in the Associated School Boards of South Dakota 2018-19 school year. All voted aye.

Motion 81-18 made by Hirsch, seconded by Starks to approve the 1st grade and JH/HS Social Science teacher contracts. All voted aye.

Athletic Coop Committee report- Begeman briefed the board there will be a fall Coop meeting where discussion will be held as to where practices will be held. The following amendments were presented for approval: Amendment #5 all volunteer coaches will be approved by the Athletic Cooperative Board prior to the

start of the respective athletic season. Amendment #6 Prior to moving student athletes up to play on teams above their grade level, coaches must consult with the Athletic Directors from both Herreid and Selby Area. The Athletic Directors will notify the Administration and the administrator will inform the School Board. This policy refers to students in grades 6, 7, and 8. Amendment #7 Athletic Cooperative coaching salary schedule (Base Pay Increase: Head Coaches \$1,000, Assistant Coaches \$600, Junior High Coaches \$400, and FB Cheerleader Advisor \$250.

Policy/Curriculum Committee report- Sawinsky briefed the board on the meeting. Policies which were reviewed included the Conflict of Interest and Disclosure policy, Restraint and Seclusion policy, Lice Policy, and the policy regarding the senior class trip. The school may look into providing more Virtual School options to students. The committee also reviewed the cell phone policy.

Motion 82-18 made by Starks, seconded by Zabel to approve amendments from the Athletic Coop meeting. All voted aye.

Administration Report. Business Manager Knecht briefed the board on the recent audit results. A draft copy is available at the business office and the final is being sent to the Department of Legislative Audit for approval. Superintendent McFarland will be attending a leadership conference. The old athletic chairs in the gym were purchased and belong to the sports club, they will be selling the old chairs.

Begeman adjourned the meeting at 7:51 p.m.

Don Knecht, Business Manager

The above minutes approved at the next regular school board meeting to be held on Monday, **July 9, 2018 at 7:00 p.m.**

Presiding Officer
Brian Begeman, President
Selby Area School District No. 62-5

Business Manager

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