

**SELBY AREA SCHOOL DISTRICT 62-5**

The regular monthly meeting of the Selby Area School Board was held on Monday, January 14, 2019. Chairman, Brian Begeman, called the meeting to order at 7:02 p.m. Tom Fiedler, Mike Hirsch, Matt Mortenson, Christine Sawinsky, Pat Starks, and Steve Zabel were present. Also present were, Don Knecht, Business Manager; Darrel McFarland, Superintendent; Yvette Houck, High School Principal; and Sharon Wolff, *Selby Record* representative.

Motion 01-19 made by Starks, seconded by Sawinsky to approve the amended agenda. All voted aye.

Motion 02-19 made by Hirsch, seconded by Mortenson to approve the minutes of the December 10, 2018 Regular Board Meeting. All voted aye.

Motion 03-19 made by Fiedler, seconded by Zabel to approve the December, 2018 financial reports as follows: All voted aye.

**GENERAL FUND** Balance 12-01-18 \$798,611.10 Receipts: Ad Valorem Taxes \$63,245.31; Mobile Home Taxes \$1,637.35; Prior Years' Taxes \$1,499.85; Penalties \$616.69; Interest \$260.34; Gate Receipts \$1,362.95; Activity Tickets \$120.00; Misc. \$87.62; County Apportionment \$5,933.51; State Aid \$4,958.00; Mentor Program \$126.97; Sales \$801.80; Contract/Benefits & Payables \$835.07; Expenditures: \$172,077.74; Balance 12-31-18 **\$708,018.82.**

**CAPITAL OUTLAY FUND** Balance 12-01-18 \$775,371.59, Receipts: Ad Valorem Taxes \$23,686.47; Mobile Home Taxes \$254.75; Prior Years' Taxes \$117.49; Penalties \$108.26; Interest \$252.77; Expenditures: \$4,159.51; Balance 12-31-18 **\$795,631.82.**

**SPECIAL ED. FUND** Balance 12-01-18 \$281,905.30 Receipts: Ad Valorem Taxes \$18,220.81; Mobile Home Taxes \$196.00; Prior Years' Taxes \$85.51; Penalties \$85.60; Interest \$91.90; Contract/Benefits & Payables \$45.37; Expenditures \$42,133.57; Balance 12-31-18 **\$258,496.92.**

**PENSION FUND** Balance 12-01-18 \$130,963.81 Receipts/Taxes/Interest \$52.34; Expenditures \$3,184.21; Balance 12-31-18 **\$127,831.94.**

**LUNCH FUND** Balance 12-01-18 \$6,101.99; Receipts: Student Meals \$7,535.55; Adult Meals \$202.75; Ala Carte \$206.00; Federal Reimbursement \$3,225.74; Contracts/Benefits Payable \$16.70; Expenditures: \$12,914.30; Balance 12-31-18 **\$4,374.43.**

**ENTERPRISE FUND** Balance 12-01-18 \$679.79; Receipts: \$0.00; Expenditures: \$0.00; Balance 12-31-18 **679.79.**

**FIDUCIARY (TRUST AND AGENCY)** Balance 12-01-18 \$93,689.18; Receipts \$10,009.08; Expenditures \$25,759.35; Balance 12-31-18 **\$77,938.91.**

**PRIVATE PURPOSE TRUST FUND** Balance 12-01-18 \$9,609.79; Receipts \$5000.00; Expenditures \$6,000.00; Balance 12-31-18 **\$8,609.79.**

Motion 04-19 made by Starks, seconded by Reilley to approve the following bills. All voted aye.

**BILLS PRESENTED TO THE SCHOOL BOARD JANUARY 14, 2019**

**January Payroll:** Elementary \$32,057.23; Paraprofessionals \$836.04; Substitutes \$846.90; Junior High \$10,493.92; Substitutes \$223.60; Annuities \$14.00; High School \$21,443.49; Substitutes \$418.80; Annuities \$86.00; REAP Title IV \$581.98; REAP Title II \$990.94; Title I \$1,572.91; Paraprofessionals 687.87; Guidance \$183.33; Library \$1,584.13; Administration \$11,342.68; Title I Administration \$104.17; Business Office \$6,168.43; Maintenance \$6,431.32; Transportation \$10,740.87; Extracurricular \$3,671.33.

**General Fund Total Payroll:** \$110,479.94

**Special Education Payroll:** Total \$6,670.06

**Pension:** Total \$2,957.93

**Food Service Payroll:** Total \$4,422.66

SD Retirement System	\$ 6,505.15
AFLAC (payable)	51.42
Avera Health	16,288.27
Principal, Dental/Vision Insurance	577.27
Reliastar-Life Insurance	48.00
Dept. of Treasury, IRS	<u>\$ 8,966.42</u>
 Total Regular Payroll	 \$156,967.12

**General-** Ace Refrigeration (repair/maint) 534.48; Amazon (supplies) 47.07; ATCO International (supplies) 112.00; Best Western Ramkota Inn (lodging) 57.00; CamWal Electric (repair/maint) 82.00; Cardmember Service (supplies/travel) 369.41; Century Business Products (copier contract) 314.10; City of Selby (water/sewer) 219.42; Cole Papers (supplies) 1,619.08; G&R Controls (repair/maint) 138.89; Harlow's Bus Sales (supplies) 507.47; Hase Plumbing (supplies) 30.60; Heartland Waste (garbage removal) 338.75; Jaymar (supplies) 101.31; John Deere Financial (supplies) 204.42; Ken's Western Lumber (supplies) 83.92; Koughl, Justine (performance) 998.00; Menards (supplies) 133.88; MDU (gas/electric) 6,178.32; Oahe Special Education COOP (services) 8,000.00; Prorate Services (drug testing) 35.00; Runnings Supply (supply) 99.33; School Specialty (supplies) 133.68; SDASSP (conference fee) 170.00; Selby Area School (DCI (background check) 43.25; BBB officials (fees) 487.52; GBB officials (fees) 583.32; GBB JH tourney (fee) 40.00) 1,154.09; Selby Record (official publication) 82.04; Servall Uniform (monthly maintenance service) 65.48; Shorty's One Stop (fuel/supplies) 2,209.25; Stoick's (food) 408.31; Thorstenson Trucking (drug testing) 35.00; Training Room (supplies) 35.63; West Side Meats (food) 90.00.

**Capital Outlay-** Book Systems (software) 525.00; First National Wealth Management (fees) 600.00; M&M Electric (repair/maint) 4,000.00; Taylor Music (equipment) 55.00.

**Special Education-** Oahe Special Education COOP (services) 39,566.60.

**Food Service-** Amazon (supplies) 12.89; CWD (food) 3,502.84; Earthgrains (food) 191.82; Kemp's LLC (food) 421.39; Menards (supplies) 46.99; Stoick's (food) 4.76

<b>Total</b>	General	24,907.01
	Capital Outlay	5,180.00
	Special Education	39,566.60
	Food Service	<u>4,180.69</u>
	Expenditures	\$ 73,834.30

Motion 05-19 made by Sawinsky, seconded by Zabel to approve the Fiduciary (Trust & Agency) Report for December, 2018. All voted aye.

There were no conflicts of interest requests to disclose for approval.

Oahe Special Education Cooperative, Tom Fiedler representative, summarized the meeting of December 17, 2018. The official proceedings have been published in the *Selby Record*, December 27, 2018, page 6.

**Visitors:** Robin Rau, Pam Rabenberg, and Sharon Wolff.

Motion 06-19 made by Starks, seconded by Fiedler to approve April 9, 2019 for the joint School Board and City Council Election hours from 7:00 a.m. to 7:00 p.m. All voted aye.

Mr. McFarland provided the Board with a sample of the 2019-2020 school calendar and sought input prior to circulating it to the certified staff for feedback.

Motion 07-10 made by Fiedler, seconded by Mortenson to regretfully accept Jody Schmidt's resignation at the conclusion of the 2018-19 school year and expressed appreciation for her years of service. All voted aye.

Motion 08-19 made by Sawinsky, seconded by Hirsch to amend Jody Schmidt's 12 month teaching contract to a 9 month contract. All voted aye.

Motion 09-19 made by Zabel, seconded by Fiedler to approve Justin Baumann as the head boys and girls golf coach. All voted aye.

Motion 10-19 made by Starks, seconded by Sawinsky to approve installing a key card entry system on the northeast door of the auxiliary gym. All voted aye.

Motion 11-19 made by Mortenson, seconded by Starks to advertise the teaching and coaching positions open for the 2019-20 school year. (JH/HS English, 5<sup>th</sup> Grade, Head Volleyball Coach)

**Administration Report:** Mrs. Houck informed the board that Julie Moore with Avera will be coming to the school on Jan 23<sup>rd</sup> to talk to students about stress, anxiety, and depression. The cross country team, volleyball team, and the football cheerleaders received an academic team award. Justin Goetz was accepted as a legislative Paige. Testing scores are in, and overall the students performed well. Mr. McFarland scheduled the following committee meetings: Building and Grounds on 29 January at 6 p.m., Transportation on February 11<sup>th</sup> at 6 p.m., Lunch on March 11<sup>th</sup> at 6 p.m., and Budget on April 8<sup>th</sup> at 6 p.m.

Motion 12-19 made by Starks, seconded by Zabel to enter into executive session at 6:42 p.m. to perform the Superintendent's evaluation and to discuss personnel issues per SDCL 1-25-2(1). All voted aye.

Begeman declared the Board out of executive session at 7:22 p.m.

Motion 13-19 made by Zabel, seconded by Sawinsky to approve the superintendent's contract for 2019-20 school year, salary to be determined at a later date. All voted aye.

Begeman adjourned the meeting at 7:23 p.m.

---

Donald Knecht, Business Manager

The above minutes approved at the next regular school board meeting to be held on Monday, **February 11, 2019 at 7:00 p.m.**

---

Presiding Officer  
Brian Begeman, President  
Selby Area School District No. 62-5

---

Business Manager

Published once at the total approximate cost of \$XX.XX with the *Selby Record*.