

SELBY AREA SCHOOL DISTRICT 62-5

The regular monthly meeting of the Selby Area School Board was held on Monday, February 12, 2018. Chairman, Brian Begeman, called the meeting to order at 7:00 p.m. Tom Fiedler, Mike Hirsch, Brent Reilley Christine Sawinsky, Pat Starks, and Steve Zabel were present. Also present were, Donald Knecht, Business Manager; Darrel McFarland, Superintendent; Yvette Houck, High School Principal; and Sharon Wolff, *Selby Record* representative.

Motion 11-18 made by Starks, seconded by Zabel to approve the proposed agenda. All voted aye.

Motion 12-18 made by Reilley, seconded by Hirsch to approve the minutes of the January 8, 2018 Regular Board Meeting. All voted aye.

Motion 13-18 made by Hirsch, seconded by Fiedler to approve the January, 2018 financial reports as follows: All voted aye.

GENERAL FUND Balance 01-01-18 \$1,041,060.83 Receipts: Ad Valorem Taxes 6,816.53; Mobile Home Taxes \$96.80; Penalties \$185.90; Interest \$746.99; Gate Receipts \$1,512.00; County Apportionment \$4,752.89; State Aid \$3,919.00; Sparsity factor \$110,000.00; Contract/Benefits & Payables \$740.89; Expenditures: \$177,281.95; Balance 01-31-18 \$992,549.88.

CAPITAL OUTLAY FUND Balance 01-01-18 \$864,776.80 Receipts: Ad Valorem Taxes \$2,172.12; Mobile Home Taxes \$20.87; Penalties \$58.68; Interest \$443.32; Expenditures: \$0.00; Balance 01-31-18 \$867,471.79.

SPECIAL ED. FUND Balance 01-01-18 \$245,324.27 Receipts: Ad Valorem Taxes \$1,276.54; Mobile Home Taxes \$12.27; Penalties \$34.48; Interest \$125.54; Contract/Benefits & Payables \$28.55; Expenditures \$34,780.07; Balance 01-31-18 \$212,021.58.

PENSION FUND Balance 01-01-18 \$140,484.04 Receipts/Taxes/Interest \$71.09; Expenditures \$0.00; Balance 01-31-18 \$140,555.13.

LUNCH FUND Balance 01-01-18 \$11,969.53; Receipts: Student Meals \$8,407.00; Adult Meals \$228.25; Ala Carte \$161.25; Federal Reimbursement \$2,531.64; Contracts/Benefits Payable \$16.00; Expenditures: \$7,473.84; Balance 01-31-18 \$15,839.83.

ENTERPRISE FUND Balance 1-01-18 \$2,880.20; Receipts: \$0.00; Expenditures: \$0.00; Balance 1-31-18 \$2,880.20.

FIDUCIARY (TRUST AND AGENCY) Balance 01-01-18 \$90,840.42; Receipts \$10,819.67; Expenditures \$7,268.35; Balance 01-31-18 \$94,391.74.

PRIVATE PURPOSE TRUST FUND Balance 1-01-18 \$15,609.79; Receipts \$0.00; Expenditures \$6,000.00; Balance 1-31-18 \$9,609.79.

Motion 14-18 made by Zabel, seconded by Sawinsky to approve the following bills. All voted aye.

BILLS PRESENTED TO THE SCHOOL BOARD February 12, 2018

January Payroll: Elementary \$32,552.83; Paraprofessionals \$1,182.89; Substitutes \$583.80; Junior High \$11,236.53; Substitutes \$595.80; Annuities \$14.00; High School \$24,164.55; Substitutes \$1,250.40; Annuities \$86.00; REAP Title IV \$625.00; REAP Title II \$812.50; Title I \$1,562.50; Guidance \$179.17; Library \$2,200.00; Library Substitutes \$84.00 Administration \$11,163.18; Title I Administration \$83.33; Business Office \$6,447.78; Maintenance \$7,028.70; Transportation \$10,164.47; Extracurricular \$4,270.47.

General Fund Total Payroll: \$116,287.90

Special Education Payroll: Total \$5,112.30

Food Service Payroll: Total \$5,823.82

SD Retirement System	\$ 6,847.36
AFLAC (payable)	-19.54
Avera Health	14,603.16
Principal, Dental/Vision Insurance	442.19
Reliastar-Life Insurance	6.75
Dept. of Treasury, IRS	<u>\$ 9,262.74</u>
 Total Regular Payroll	 \$158,366.68

General Fund- Amazon (supplies) 339.94; Book Systems INC (library software) 525.00; Cardmember Services (supplies, sheet music) 38.28; Central Diesel Sales (repair/maint) 543.77; Century Business Products (copier contract) 347.27; City of Selby (water/sewer) 215.55; Crossroads Hotel (travel) 55.00; Harlow's Bus Sales (repair/maint) 90.58; Hase Plumbing (repair/maint) 1,865.87; Heartland Waste (garbage removal) 338.75; House of Glass (repair/maint) 269.37; Huffman, Curtis (reimburse for fingerprints) 10.65; J.H. Larson (supplies) 166.17; JW Pepper (music) 104.00; Jostens/Babcock (supplies) 80.00; Ken's Western Lumber (supplies) 147.46; M&M Electric (repairs/maint) 663.37; Marin Biel (surety bond) 350.00; Mattern Electric (repair/maint) 159.76; McLeods (supplies) 47.81; Merkel's Foods (food) 29.97; Miklos, Thomas (reimburse for fuel) 50.00; Mobridge Hardware (supplies) 11.30; Mobridge Manufacturing (steel supplies) 58.00; Mobridge Regional Hospital (bus physical) 173.00; MDU (gas/electric) 8,098.05; North Central (repair/maint) 836.83; Pets N Stuff (supplies) 12.90; Popplers Music (music) 141.15; Praxair Distribution (supplies) 107.00; Riverside Home Furnishings (supplies) 853.00; Roscoe Trustworthy Hardware (maint) 319.50; Runnings Supply (supplies) 297.86; School Specialty (supplies) 86.30; Selby Area School (music supplies 6.00, background check 43.25; business mgr mtg 15.00, D. Scarpellini lock work 71.50, BBB officials 262.20, BBB/GBB officials 447.20, SDHSAA VB medal 3.00, Faulkton One Act play fees 110.00) 958.15; Selby Auto Sales (supplies/maint) 117.63; Selby Oil (repair/maint) 254.00; Selby Record (legal ad/official publication) 85.85; Servall Uniform (monthly maintenance service) 69.62; Shorty's One Stop (fuel) 1,077.64; Snaza Implement (repair/maint) 7,837.74; SRS Construction (repair/maint) 120.00; Stoick's (food) 47.67; Taylor Music (supplies) 15.00; Training Room (supplies) 135.91; Venture Communications (telephone) 308.78.

Capital Outlay- Perma Bound Books (library books) 1,247.64.

Special Education Fund- Oahe Special Education COOP (services) 30,951.00; Sorenson, Stephanie (psychological testing) 1, 662.50.

Food Service- CWD (food) 4,513.28; Earthgrains (bread) 343.05; Kemps (milk/juice) 706.05; SD Department of Education (processing) 110.00; Stoick's (food) 39.58.

Total	General	28,461.45
	Capital Outlay	1,247.64
	Special Education	32,613.50
	Food Service	<u>5,711.96</u>
	Expenditures	\$ 68,034.55

Motion 15-18 made by Sawinsky, seconded by Starks to transfer remaining funds in the Class of 2017 T&A account to the class of 2018. All voted aye.

Motion 16-18 made by Hirsch, seconded by Reilley to approve the Fiduciary (Trust & Agency) Report for January, 2018. All voted aye.

There were no conflicts of interest requests to disclose for approval.

Oahe Special Education Cooperative, Tom Fiedler representative, summarized the meeting of January 15, 2018. The official proceedings have been published in the *Selby Record*, January 25, 2018, page 9.

Visitors: Christine Koters, Pam Rabenberg, Robin Rau, Kari Skersick, and Sharon Wolff.

Motion 17-18 made by Fiedler, seconded by Sawinsky to approve the Head Custodian work agreement for David Martin. All voted aye.

Motion 18-18 made by Sawinsky, seconded by Fiedler to approve teacher resignation for Kurt Schwarzenbart at the completion of the current school year. All voted aye.

Motion 19-18 made by Zabel seconded by Starks to advertise for a K-12 band/vocal teacher. All voted aye.

Motion 20-18 made by Starks, seconded by Hirsch to approve the Oahe Special Education Cooperative Unit Agreement for 2018-2019 school year. All voted aye.

Lunch Committee Report- Committee Chairman Hirsch briefed the board on the current state of the lunch program. The revenue to expenditure ratio seems to be on track. May look into installing a walk-in cooler next year. A faucet will also need to be replaced in the kitchen. A food survey was conducted with some students which resulted in mostly positive reviews.

Motion 21-18 made by Zabel seconded by Reilley to Approve the 2018-2019 school calendar. All voted aye.

Motion 22-17 made by Hirsch, second by Starks to approve the teacher negotiation team of Kim Biel, Dixie Opheim, and Pam Rabenberg. All voted aye.

Administration Report: Business Manager Knecht announced that February 23rd at 5:00 p.m. is the deadline to submit a petition for the school board election. Superintendent McFarland briefed the board on current legislative bills pertaining to education including HB 1189, HB1262, HB1263, and HB1298. A full listing of all bills can be found at www.sdlegislature.gov. The Legislative Day for school board members is February 20th. Also briefed the board that the fall sports financial amounts were provided in their packets.

Motion 23-18 made by Reilley, seconded by Hirsch to go to Executive Session for personnel issues per SDCL 1-25-2.1. at 7:35 p.m. All voted aye.

Begeman declared the Board out of Executive Session at 8:12 p.m.

Motion 24-18 made by Zabel, seconded by Reilley to approve Mrs. Houck's JH/HS Principal/Teaching contract for 2018-19 School year. Salary to be determined at a later date.

Begeman adjourned the meeting at 8:15 p.m.

Donald Knecht, Business Manager

The above minutes approved at the next regular school board meeting to be held on Monday, **March 12, 2018 at 7:00 p.m.**

Presiding Officer
Brian Begeman, President
Selby Area School District No. 62-5

Business Manager

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