

SELBY AREA SCHOOL DISTRICT 62-5

The regular monthly meeting of the Selby Area School Board was held on Monday, April 8, 2019. Chairman, Brian Begeman, called the meeting to order at 7:00 p.m. Tom Fiedler, Mike Hirsch, Matt Mortenson, Christine Sawinsky, Pat Starks, and Steve Zabel were present. Also present were, Don Knecht, Business Manager; Darrel McFarland, Superintendent, Yvette Houck, HS Principal; and Sharon Wolff, *Selby Record* representative.

Motion 43-19 made by Sawinsky, seconded by Mortenson to approve the amended agenda. All voted aye.

Motion 44-19 made by Hirsch, seconded by Fiedler to approve the minutes of the March 11, 2019 Regular Board Meeting, and the April 02, 2019 Special Board Meeting. All voted aye.

Motion 45-19 made by Zabel, seconded by Hirsch to approve the March, 2019 financial reports as follows: All voted aye.

GENERAL FUND Balance 03-01-19 \$607,818.33 Receipts: Ad Valorem Taxes \$34,967.49; Mobile Home Taxes \$5,423.11; Prior Years' Taxes \$417.00; Penalties \$34.52; Interest \$204.56; Gate Receipts \$107.23; Misc. \$817.20; County Apportionment \$5,872.29; Bank Franchise \$45,450.28; Contract/Benefits & Payables \$833.33; Expenditures: \$180,696.58; Balance 03-31-19 \$521,248.76.

CAPITAL OUTLAY FUND Balance 03-01-19 \$804,693.81; Receipts: Ad Valorem Taxes \$7,397.11; Mobile Home Taxes \$392.10; Prior Years' Taxes \$56.41; Penalties \$4.02; Interest \$270.83; Expenditures: \$1,515.94 credit; Balance 03-31-19 \$811,298.34.

SPECIAL ED. FUND Balance 03-01-19 \$185,352.87 Receipts: Ad Valorem Taxes \$7,324.96; Mobile Home Taxes \$388.34; Prior Years' Taxes \$40.84; Penalties \$2.69; Interest \$62.39; Contract/Benefits & Payables \$47.11 Expenditures \$36,660.30; Balance 03-31-19 \$156,558.90.

PENSION FUND Balance 03-01-19 \$121,588.99; Receipts/Taxes/Interest \$40.91; Expenditures \$3,184.21; Balance 03-31-19 \$118,445.69.

LUNCH FUND Balance 03-01-19 \$-185.56; Receipts: Student Meals \$5,153.00; Adult Meals \$264.00; Ala Carte \$155.00; Federal Reimbursement \$2,408.19; Contracts/Benefits Payable \$16.70; Expenditures: \$9,652.76; Balance 03-31-19 \$5,858.57.

ENTERPRISE FUND Balance 3-01-19 \$679.79; Receipts: \$0.00; Expenditures: \$0.00; Balance 3-31-19 \$679.79.

FIDUCIARY (TRUST AND AGENCY) Balance 03-01-19 \$80,434.10; Receipts \$10,904.31; Expenditures \$10,241.77; Balance 03-31-19 \$81,123.64.

PRIVATE PURPOSE TRUST FUND Balance 3-01-19 \$6609.79; \$0.00; Receipts \$0.00; Expenditures \$0.00; Balance 3-31-19 \$6,609.79.

Motion 46-19 made by Mortenson, seconded by Fiedler to approve the following bills. All voted aye.

BILLS PRESENTED TO THE SCHOOL BOARD APRIL 8, 2019

March Payroll: Elementary \$32,057.23; Paraprofessionals \$834.08; Substitutes \$1,245.25; Junior High \$10,493.92; Substitutes \$385.20; Annuities \$14.00; High School \$21,443.49; Substitutes \$1,058.80; Annuities \$86.00; REAP Title IV \$581.98; REAP Title II \$990.94; Title I \$1,572.91; Title I Paraprofessional \$65.28; Title I Substitutes \$50.00; Guidance \$183.33; Library \$1,563.07; Library Substitutes \$42.00; Administration \$11,342.68; Title 1 Admin Services \$104.17; Business Office \$5,816.98; Maintenance \$5,755.88; Transportation \$10,278.54; Extracurricular \$3,924.83.

General Fund Total Payroll: \$110,483.56

Special Education Payroll: Total \$6,336.84

Pension Payroll: Total \$2,957.93

Food Service Payroll: Total \$3,995.33

SD Retirement System	\$ 6,443.43
AFLAC	51.42
Avera Health	16,288.27
Principal, Dental/Vision Insurance	577.27
Reliastar-Life Insurance	48.00
Dept. of Treasury, IRS	<u>\$ 8,913.12</u>

Total Regular Payroll

\$156,051.75

General Fund- Baumann, Justin (event worker) 120.00; Bridge City Bait & Small Engine Repair (supplies) 34.66; Cardmember Service (supplies) 50.73; Central Diesel Sales. (supplies) 74.65; Century Business Products (Kyocera contract) 286.67; City of Selby (water/sewer) 290.46; Cole Papers (supplies) 413.38; CWD (food) 86.08; Eisemann, Kelly (event worker) 100.00; Fiedler, Rich (event worker) 20.00; Heartland Waste (garbage removal) 338.75; JW Pepper (band music) 117.99; Ken’s Western Lumber (supplies) 67.94; Kightlinger, Kim (event worker) 70.00; Koly AM (advertising) 150.00; Les’s Standard (repair/maint) 368.54; McLeods (supplies) 145.60; MDU (gas/electric) 6,213.45; Runnings Supply (supplies) 99.42; SASD (memberships) 1,329.00; School Specialty (supplies) 28.34; SDHSAA (fees) 780.00; Selby Area School (SD DCI (background check) 43.25; NSU (track fees) 110.00; Selby School (reimburse postage) 194.14) \$347.39; Selby Auto (supplies) 57.84; Selby Record (official publication) 108.12; Servall Uniform (monthly maintenance service) 64.04; Shorty’s One Stop (fuel) 1,518.35; Snaza Implement (supplies) 109.88; Stickney, Theresa (reimburse for fingerprints) 10.65; Stoick’s (supplies) 18.83; Titan Machinery (repair/maint) \$642.02 Venture Communications (telephone) 367.37.

Capital Outlay Fund- Access Elevator & Lift (elevator lift) 32,500.00; CommTech Inc (entry system) 2,879.00; Perma Bound Books (library books) 576.90.

Special Education Fund- Oahe Special Education COOP (services) 35,708.75.

Food Service- Amazon (supplies) 61.66; CWD (food) 1,946.42; Earthgrains (food) 189.75; Kemps (food) 444.17.

Total	General	14,568.13
	Capital Outlay	35,955.90
	Special Education	35,708.75
	Food Service	<u>2,642.00</u>
	Expenditures	\$ 88,874.78

Motion 47-19 made by Zabel, seconded by Sawinsky to approve the Fiduciary (Trust & Agency) Report for March, 2019. All voted aye.

Motion 48-19 made by Fiedler, seconded by Hirsch to approve a new Trust and Agency Account (Don Akre Memorial Scholarship. All voted aye.

There were no conflicts of interest requests to disclose for approval.

Oahe Special Education Cooperative, Tom Fiedler representative, summarized the meeting of March 21, 2019. The official proceedings have been published in the *Selby Record*, April 4, 2019, page 6.

Visitors: The following visitors were recognized: Kara Eisemann, Pam Rabenberg, Chris Hettick, Nate Collins, Robin Rau, Linda Schanzenbach, Donna Rausch, Natalie Gill, Autumn Vetter, Margaret Bieber, Marnie Goehring, and Sharon Wolff. There were no comments from the audience.

Motion 49-19 made by Starks, seconded by Zabel to amend the 2018-19 school calendar. All voted aye. Five snow days will be made up. The last day of school will be 23 May and the teachers’ in-service will be 28 May.

Motion 50-19 made by Fiedler, seconded by Mortenson to approve 20 days for summer technology services, provided Mr. Hettick is at an hourly rate comparable to his teaching/tech coordinator salary. All voted aye.

Motion 51-19 made by Sawinsky, seconded by Starks to approve assistant volleyball coach contract for Haley Lutz. All voted aye.

Motion 52-19 made by Mortenson, seconded by Fiedler to approve membership in the High School Activity Association for 2019-2020 school year. All voted aye.

Laptop discussion. Chris Hettick talked about how different scenarios could work for students in school with different technology options. The school board received some packets with different pricing points and feedback from some of the teachers on their thoughts of how they could implement the technology in their classrooms.

Motion 53-19 made by Fiedler, seconded by Starks to approve 5th grade teaching contract for Dawn Holzer. All voted aye

Motion 54-19 made by Zabel, seconded by Sawinsky to approve items surplus for disposal. All voted aye. Desktop HP Compaq 8000 Elite S/N 2UA0451HWL, 2UA01813N5, MXL1460ZST, 2UA0450JDJ, 2UA14222JP.

Motion 55-19 made by Mortenson, seconded by Fiedler to declare the 2004 Chevy Suburban VIN: 1GKEV33768J265940 surplus for resale, sealed bids to be opened at the May School Board Meeting. Also declared the Skystream Turbine and Tower surplus for resale. All voted aye.

Motion 56-19 made by Sawinsky, seconded by Hirsch to approve Kim Biel's request for an education lane change to BS+45 (2019-2020 contract). All voted aye.

Motion 57-19 made by Starks, seconded by Zabel to approve hiring a student to help with summer custodial work. (\$10.00 per hour, 40 hours week). All voted aye.

Motion 58-19 made by Sawinsky, seconded by Fiedler to approve changes to the Employee Health Insurance plan, effective June 1, 2019. (ASBSD Protective Trust Insurance Pool). All voted aye.

Motion 59-19 made by Starks, seconded by Mortenson to approve Workman's Compensation renewal (Annual Rate of \$7.122- \$32 increase). All voted aye

Administrative Report: Business Manager Knecht informed the board that May was Staff Appreciation Month. He also stated that election day is Tuesday April 9th. The voting site is the Selby Nutrition Site and the polls are open from 7:00 am to 7:00 pm. Knecht will attend a Business Manager Conference in Pierre April 23-25. Principal Houck stated that twelve seniors are ready for graduation. The Tour of Kindness program will be held at the school on April 26th. Superintendent McFarland told the board that Mobridge Manufacturing will take down the wind turbine for \$250.00. He also briefed the board that it will cost around \$30,000.00 to put cameras in 26 classrooms if it were to be done. The Budget and Finance Committee will have a meeting on 30 April at 5:30 pm and the Policy and Curriculum Committee will have a meeting on June 10th at 6:00 pm, prior to the regular board meeting.

Motion 60-19 made by Mortenson, seconded by Starks to enter into executive session at 7:46 p.m. for personnel issues pursuant to SDCL 1-25-2 (1) and for negotiations pursuant to SDCL 1-25-2 (4). All voted aye.

Begeman declared the Board out of executive session at 8:44 p.m.

Motion 61-19 made by Starks, seconded by Sawinsky to approve non-certified employee work agreements for 2019-20 school year. All voted aye.

Motion 62-19 made by Zabel, seconded by Fiedler to approve administrator's salaries for 2019-20 school year. All voted aye.

Begeman adjourned the meeting at 8:58 p.m.

Don Knecht, Business Manager

The above minutes approved at the next regular school board meeting to be held on Monday, **May 13, 2019 at 7:00 p.m.**

Presiding Officer
Brian Begeman, President
Selby Area School District No. 62-5

Business Manager

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